

Procurement Officer required for C.M.S.-C.O.P Cell at Gandhinagar


The international 13th Conference of Parties (COP) on Convention on Migratory Species (CMS), scheduled to be held in February-2020 at Gandhinagar, Gujarat. To start a small support office in the form of COP-Cell at Gandhinagar, One Procurement Officer is required on purely 11-month contractual basis likely to be extended till closure of the event (February-2020). Kindly send your CV along with cover letter mentioning the job position and expected CTC in your CV to the following address **Those who has previously applied need not resubmit application again.**

The Chief Conservator of Forests, Wildlife Circle, Gandhinagar, 5th floor,
A-Wing, Aranya Bhavan, Ch-3 Circle, Sector-10 A, Gandhinagar. Pin No. 382010
E-mail: cop.cms2020@gmial.com

The last date for submission of application to the following address is **20-01-19**

Details of post are as under

1	Job:	Procurement Officer
	Education:	Graduate in an engineering or PG degree in Procurement and Contract management
	Experience:	20 Years' Experience of procurement, purchase and contracting preferably with Gujarat Government or any PSU under Government of Gujarat or Government of India.
	Remuneration:	Negotiable
	Skills:	<ul style="list-style-type: none">○ Good at networking○ Excellent Written and Oral Communication Skill○ Financial and Data Analysis○ Superior Organization Skill○ Good Business Instinct○ Mathematics Skill○ Good Negotiator○ Understanding of Supply Management Procedures○ Logistic Skills○ Strategic Planning Abilities○ People having Procurement experience, vendor negotiation skills, P2P can only apply.○ Expertise in Tendering process, drafting and development of tender, Expression of Interests, Request for proposals and National bidding.


Chief Conservator of Forests
Gandhinagar Wildlife Circle,
Gandhinagar.